

**In the Court of Common Pleas  
Juvenile Division  
Preble County, Ohio**

**NOTICE OF INTENT TO RELOCATE**

**Important! Please read the following:**

- All portions of this notice must be completed
- Incomplete notices will NOT BE ACCEPTED
- The Court will send a copy of this notice to the non-residential/non-custodian parent(s);
  - If you do not want the court to send a copy of this notice to the non-residential parent(s), you must do **both** of the following:
    - File with this notice a copy of a court order which prohibits the forwarding of this notice to the non-residential parent, **and**
    - Check the appropriate box on the last page of this notice
- Such notice must be filed within the following time frames:
  - If relocating within Preble County – at least thirty (30) days in advance of the move
  - If relocating outside Preble County – at least sixty (60) days in advance of the move
- If a court has not issued an order which prohibits the forwarding of this notice to the non-residential parent and you do not want this notice forwarded to the non-residential parent, you **CANNOT USE THIS NOTICE**. You must, instead, file a motion to obtain such an order before you file this notice.

In Re: \_\_\_\_\_

Case Number(s): \_\_\_\_\_

\_\_\_\_\_  
Plaintiff

Vs.

\_\_\_\_\_  
Defendant

List the **full names** and **dates of birth** of the child(ren) who are planning to relocate with you:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Information regarding the parents or custodian:**

Custodian's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Information regarding the planned relocation:**

Name(s) of the adult(s) planning to relocate: \_\_\_\_\_

\_\_\_\_\_

New Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

School District: \_\_\_\_\_

Anticipated date of relocation: \_\_\_\_\_

This notice was submitted by \_\_\_\_\_ who hereby verifies that all of the information contained herein is true and accurate to the best of his/her knowledge and belief.

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Signature of person submitting the notice

### **NOTICE TO RELOCATING PARTY**

Ohio Revised Code Section 3109.051 requires the court to serve this notice upon any parent who is not the residential parent unless an order prohibiting such notice has been issued by a court. If such an order has been issued, it **MUST** be attached to this notice and you **MUST** check the appropriate box in the TO THE CLERK section of this notice.

### **NOTICE TO THE NON-RESIDENTIAL PARENT**

Ohio Revised Code Section 3109.051 requires the court to provide you with this notice. The law does not require the court to hold a hearing regarding this notice unless you file a motion for a hearing.

### **TO THE CLERK**

Please serve a copy of this notice upon any non-residential /non-custodial parent identified herein by certified AND ordinary mail and place a certification of that service in the file.

A court order which prohibits the forwarding of this notice to the non-residential parent is attached. **DO NOT SEND THIS NOTICE TO THE NON-RESIDENTIAL PARENT IDENTIFIED IN THE ATTACHED ORDER.**